

Settled 12/28/23
\$1,734.82

NOTICE: Enter numbers of the Transportation Request used on reverse side, attach copies.

1. To Chairperson, Committee on Rules Senator Darrel C. Barnett	2. From Senator Amanda L. Shelton	Date 12/28/2023
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Please pay to the below named Traveler the Amount shown in item 10 below.

Travel was on Travel status from 12/6/2023 7:35am To 12/21/2023 9:45pm
 (DATE) (HOUR) (DATE) (HOUR)

4. Full Name of Traveler Amanda L. Shelton	5. Department to be Charged 522	Charge Account Number 06200
--	---	---------------------------------------

7. This is supported by Travel Authorization of <u>\$1,734.82</u> Previous Travel Advance was given. _____ (number of Travel Requests)	8. Number of Dependents Authorized 0
---	--

9. Traveler's Amount Claimed	Traveler	Dependents
(A) Per diem. (<u>2</u> days) (_____ days) TRAVELER DEPENDENTS	A. 325.00	
(B) Reimbursement for Transportation costs paid by traveler (1) Tickets (2) Mileage (Miles @ \$0.51 per mile)	B. \$ 1,409.82	
(C) Miscellaneous Allowable costs: (List separately, use reverse side and continuation sheets if necessary. Attach supporting papers.)		<i>REPS2736</i>
TOTALS	\$1,734.82	

10. Total Amount Claimed is \$	\$ <u>1,734.82</u>	
Deduct Advance in item 7 \$	\$ <u>1,734.82</u>	Balance due to Guam Legislature Traveler \$ <u> </u>

11. Signature (Administrative Director, Guam Legislature) Joseph R. San Agustin Executive Director	12.	I certify that the amount claimed is true and just and payment for balance due has not been received Senator Amanda L. Shelton
--	-----	--

FOR USE OF GUAM LEGISLATURE ACCOUNTING DIVISION

13. The balance due Guam Legislature in item 10 is:	\$0.00	
Charged to Account Number	<u>06200-522</u>	Department of _____
And paid to Check Number		Dated _____

14. *I certify that I have received payment as shown in item 13.*

Signature (Traveler)	Date
----------------------	------



I LIHESLATURAN GUAHAN
 Guam Congress Building
 163 W Chalan Santo Papa Hagåtña, Guam 96910

Settled: \$1,734.82
 12/28/23
 w/hal

DATE: 12/28/23

**GUAM LEGISLATURE
 FISCAL OFFICE**

DEC 28 2023

MEMORANDUM

TO: EXECUTIVE DIRECTOR

TIME: 3:00 [] AM [] PM
 RECEIVED BY: [Signature]

VIA: CHIEF OF FISCAL OFFICE

FROM: Office of Senator Amanda L. Shelton

SUBJECT: TRAVEL DATA FOR SETTLEMENT VOUCHER FOR
 TRAVEL AUTHORIZATION NUMBER:

THE FOLLOWING DATA ARE SUBMITTED FOR PREPERATION OF MY TRAVEL VOUCHER AND SETTLEMENT
 OFF - ISLAND TRAVEL ACCOUNT.

1) NAME OF TRAVELER: Amanda L. Shelton

2) ITINERARY: GU- NC - GU

3) DATE AND TIME TRAVELER DEPARTED GUAM: DATE: 12/6/2023 TIME: 7:35am

4) DATE AND TIME TRAVELER RETURENED TO GUAM: DATE: 12/21/2023 TIME: 9:45pm

5) PER DIEM

	AUTHORIZED			CLAIMED		
	DAYS	RATE	AMOUNT	DAYS	RATE	AMOUNT
A)	2	\$ 162.50	\$ 325.00	A)	2	\$162.50 \$ 325.00
B)			\$ -	B)		\$ -
C)			\$ -	C)		\$ -
D)			\$ -	D)		\$ -
TOTAL:			\$ 325.00	TOTAL:	2	\$ 325.00

6) MISCELLANEOUS ALLOWANCE: SEE ATTACHED

PURPOSE:	AUTHORIZED	CLAIMED
A)	\$ -	
B)	\$ -	
C)	\$ -	
TOTAL MISC:	\$ -	TOTAL: \$ -

AIRFARE COST:	TICKET #	AUTHORIZED	CLAIMED
		\$1,409.82	\$ 1,409.82

TOTAL A/F: \$1,409.82 TOTAL: \$ 1,409.82

7) Supplemental Travel Authorization, if any:

A) Travel Authorization Number :

B) Destination:

C) Per Diem Authorized: N/A Claimed: \$ N/A

D) Miscellaneous: Authorized: N/A Claimed: \$ N/A

Total Authorized: \$ 1,734.82

Total Claimed: \$ 1,734.82

Balance due to (X) Legislature: \$0.00

Traveler: \$ -

8) Authorized Destination reached: (X) YES: X NO:

I CERTIFY THAT THE ABOVE DATA ARE TRUE AND CORRECT AND THAT THEY REPRESENT A TRUE AND CORRECT RECENT TRAVEL ON OFFICIAL BUSINESS.



SIGNATURE



RALEIGH MARRIOTT CITY CENTER

GUEST FOLIO

434	SHELTON/AMANDA	189.00	12/08/23	11:49	12887	6794
ROOM	NAME	RATE	DEPART	TIME	ACCT#	GROUP
GK	163 CHALAN SANTO PAP		12/06/23	16:59		
TYPE	HAGATNA GU 96932		ARRIVE	TIME		
96						
ROOM	ADDRESS	VSXXXXXXXXXXXX3101			MBV#:	242341966
CLERK		PAYMENT				

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
12/06	RM SERV	2893 434		
12/06	ROOM	434, 1	45.25	
12/06	STATE TX	434, 1	189.00	
12/06	OCC TAX	434, 1	13.70	
12/07	ROOM	434, 1	11.34	
12/07	STATE TX	434, 1	189.00	
12/07	OCC TAX	434, 1	13.70	
12/08	CCARD-VS		11.34	
			473.33	

PAYMENT RECEIVED BY: VISA [REDACTED]
 ***** AUTHORIZATION *****
 APPROVED
 Total: \$478.00 Card Type: VISA Card Entry: CHIP Acct # [REDACTED] Approval Code: 08249C
 ***** EMV AUTHORIZATION *****
 App Label: VISA CREDIT Mode: Issuer
 AID: A0000000031010 TVR: 0000008000 IAD: 06021203602002 TSI: E800 ARC: 00 AC: A91DEDBFCB3E98B8 CVM: 5E0000
 .00

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RALEIGH MARRIOTT CITY CENTER
 500 FAYETTEVILLE ST
 RALEIGH NC 27601
 PH# 919-833-1120

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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X



F51K2V 35C
UA 200 D90A02

38

SHELTON/AMANDAL
UA-***420 PREMIER GOLD

GUAM TO HONOLULU

TRAVEL READY

UA200

GATE

BOARDING BEGINS

SEAT

BOARDING GROUP

GUM-HNL

8

6: 45A

250

1

WED DECEMBER 6 2023

GATE MAY CHANGE

BOARDING ENDS: 7: 20 AM
FLIGHT DEPARTS: 7: 35 AM
FLIGHT ARRIVES: 6: 50 PM

ECONOMY

CONFIRMATION: F51K2V
TICKET: 016 2344842483

A STAR ALLIANCE MEMBER



TSA Pre

F51K2V 23C
UA 252 D90A02

SHELTON/AMANDAL
UA-***420 PREMIER GOLD UA*G

HONOLULU TO HOUSTON

UA252

GATE

BOARDING BEGINS:

SEAT

BOARDING GROUP

HNL-IAH

G4

8: 00P

23C

1

TUE DECEMBER 5 2023

GATE MAY CHANGE

BOARDING ENDS: 8: 35 PM
FLIGHT DEPARTS: 8: 50 PM
FLIGHT ARRIVES: 8: 25 AM

AISLE
ECONOMY

CONFIRMATION: F51K2V
TICKET: 016 2344842483

A STAR ALLIANCE MEMBER



TSA PRE

F51K2V 7D
UA 274 D90A02

2

SHELTON/AMANDAL
UA-***420 PREMIER GOLD UA*G

HOUSTON TO RALEIGH/DURHAM

UA274

GATE

BOARDING

BOARDING GROUP

IAH-RDU

11: 35A

7D

1

WED DECEMBER 6 2023

BOARDING ENDS: 12: 00 PM
FLIGHT DEPARTS: 12: 15 PM
FLIGHT ARRIVES: 3: 40 PM

AISLE
ECONOMY

CONFIRMATION: F51K2V
TICKET: 016 2344842483

ADDED TO UPGRADE STANDBY LIST

A STAR ALLIANCE MEMBER

TSA PRE PREMIER ACCESS INTL

F51K2V 11C
UA 2166 D811A3

90

SHELTON/AMANDAL

UA-***420 PREMIER GOLD UA*G

PHOENIX TO SAN FRANCISCO

UA2166

GATE

BOARDING BEGINS:

SEAT

BOARDING GROUP

PHX-SFO

E5

6: 35A

11C

1

WED DECEMBER 20 2023

GATE MAY CHANGE

BOARDING ENDS: 7: 00 AM

AISLE

FLIGHT DEPARTS: 7: 15 AM

ECONOMY

FLIGHT ARRIVES: 8: 26 AM

ADDED TO UPGRADE STANDBY LIST

CONFIRMATION: F51K2V

TICKET: 016 2344842484

A B C D 9 8
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TSA PRE PREMIER ACCESS INTL

F51K2V 30G
UA 837 D811A3

26

SHELTON/AMANDAL

UA-***420 PREMIER GOLD UA*G

SAN FRANCISCO TO TOKYO NARITA

TRAVEL READY

UA837

GATE

BOARDING BEGINS:

SEAT

BOARDING GROUP

SFO-NRT

10: 00A

30G

1

WED DECEMBER 20 2023

BOARDING ENDS: 10: 35 AM

AISLE

FLIGHT DEPARTS: 10: 50 AM

ECONOMY

FLIGHT ARRIVES: 3: 10 PM

CONFIRMATION: F51K2V

TICKET: 016 2344842484

A B C D 9 8
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SSSS PREMIER ACCESS INTL

F51K2V 20C EXIT 13
UA 865 D811A3

SHELTON/AMANDAL

UA-***420 PREMIER GOLD UA*G

TOKYO NARITA TO GUAM

TRAVEL READY

UA865

GATE

BOARDING BEGINS:

SEAT

BOARDING GROUP

NRT-GUM

35

4: 20P

20C

1

THU DECEMBER 21 2023

GATE MAY CHANGE

BOARDING ENDS: 4: 45 PM

AISLE

FLIGHT DEPARTS: 5: 00 PM

ECONOMY

FLIGHT ARRIVES: 9: 45 PM

EXIT ROW

ADDED TO UPGRADE STANDBY LIST

CONFIRMATION: F51K2V

TICKET: 016 2344842484

A B C D 9 8
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SSSS

GOVERNMENT OF GUAM
I LIHESLATURAN GUÅHAN
TRAVEL AND AUTHORIZATION REQUEST
STANDING RULE NUMBER XXXVII

1. TO: CHAIRPERSON, COMMITTEE ON RULES	2. FROM: COMMITTEE, MINORITY, ATTACHE, etc...	3. DATE:
Senator Chris Barnett	Senator Amanda L. Shelton	12/5/2023

THE FOLLOWING TRAVEL IS: REQUESTED AUTHORIZED

4. NAME OF TRAVELER	5. TITLE OF TRAVELER	6. CHARGE ACCOUNT NUMBER
Amanda L. Shelton	Senator	6200-522

7. ITINERARY	8. LENGTH OF TRAVEL (Days)	9. APPROXIMATE TIME & DATE
FROM: Guam TO: Raleigh, NC	16	DEPARTURE: 12/6/23 7:35 AM RETURN: 12/21/23 9:45 PM

10. DESCRIBE PURPOSE OF TRAVEL:
2023 Council of State Governments (CSG) National Conference | Raleigh, NC | Dec. 6-9, 2023

11. MODE OF TRAVEL: AIR	12. NAME OF TRAVEL AGENCY OR CARRIER: United Airlines
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13. AMOUNT OF TRAVEL ADVANCE REQUESTED: \$ 1,734.82

14. ESTIMATED COST OF TRAVEL:				15. CERTIFICATION OF AVAILABILITY OF FUNDS	
A. PER DIEM					
	DAYS	RATE	AMOUNT		
Lodging	1. 2	\$ 162.50	\$ 325.00		
	2.		\$ -		
	3.		\$ -		
B. Air Fare	To: Raleigh, North Carolina		\$ 1,409.82	Paid by traveler - \$500 (CSG) Stipend	
C. Miscellaneous:					
TOTAL COST OF TRAVEL AUTHORIZATION:		\$	1,734.82		

16. SIGNATURE (REQUESTING SENATOR)	Agnes A. Cruz, CFO
<i>Amanda Shelton</i>	<i>[Signature]</i> 12/05/2023

17. TO TRAVELER, YOU ARE HEREBY AUTHORIZED TO PERFORM THE ABOVE DESCRIBED TRAVEL IN ACCORDANCE WITH PROVISIONS OF THE GUAM LEGISLATURE STANDING RULES XXXVII

[Signature]
Joseph R. San Agustin, Executive Director



I LIHESLATURAN GUÁHAN
GUAM LEGISLATURE
163 W Santo Papa, Hagåtña, Guam 96910

DATE: December 5, 2023

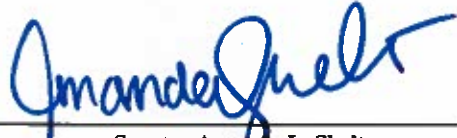
MEMORANDUM

TO: **Chairperson-Committee on Rules**
VIA: **EXECUTIVE DIRECTOR**

FROM: Senator Amanda L. Shelton

SUBJECT: **ATTACHED IS A TRAVEL AUTHORIZATION FORM**

YOUR IMMEDIATE ATTENTION IN PROCESSING THIS TRAVEL REQUEST IS APPRECIATED.



Senator Amanda L. Shelton

Chairperson-Committee on Rules

✓ **ACKNOWLEDGEMENT**

DATE: 12/05/2023



Senator Chris Barnett
Chairperson, Committee on Rules



**I LIHESLATURAN GUÁHAN
GUAM LEGISLATURE
163 W Santo Papa, Hagåtña, Guam 96910**

DATE: December 5, 2023

MEMORANDUM

TO: Senator Chris Barnett, Chairperson, COR
VIA: Joseph R. San Agustin, Executive Director

FROM: Senator Amanda L. Shelton

SUBJECT: REQUEST THAT TRAVEL AUTHORIZATION PAPERS BE PROCESSED IMMEDIATELY BASED ON THE FOLLOWING INFORMATION:

1) **NAME OF TRAVELER:** Amanda L. Shelton

2) **PURPOSE OF TRAVEL:** 2023 Council of State Governments (CSG) National Conference | Raleigh, NC |
Dec. 6-9, 2023

3) APPROXIMATE DATE & TIME OF DEPARTURE:	DATE:	TIME:
	<u>12/6/2023</u>	<u>7:35 AM</u>

4) APPROXIMATE DATE & TIME OF RETURN:	TIME:	TIME:
	<u>12/21/2023</u>	<u>9:45 PM</u>

5) **ITINERARY:** GU - HI - TX - NC - CA - JP - GU

6) COMMITTEE / OFFICE TO BE CHARGED :	GI Acct/Dept No.
	<u>06200-522</u>



I LIHESLATURAN GUAHAN
GUAM LEGISLATURE

163 W Chalan Santo Papa, Hagatna, Guam 96910

VENDOR NO: V225355

Transmittal Request Order No: ALS-FY24-TA01
Office of Senator Amanda L. Shelton

A. Request For:

Purchase Order Date: _____ P.O. No.: _____ Acct No.: _____
Disencumber P.O/ Contract Date: _____ P.O./Contract No.: _____ Acct No.: _____

In Favor of: _____

	City	Unit of Measure	Unit	Unit Price	Amount
1					-
2					-
3					-
4					-
5					-
6					-
7					-
Total					\$ -

GUAM LEGISLATURE
FISCAL OFFICE

DEC 05 2023

TIME 1:45 I AM I PM
RECEIVED BY GLA

If more space is required, list separately and attach to this form

For Delivery to: _____

B. Request For Payment:

Purchase Order Date: _____ Voucher No.: _____ Acct No.: _____
Direct Payment Date: _____ Voucher No.: _____ Acct No.: _____

Payable to:

Note: 8 Invoices per TRO	Amount	Invoice Number	Amount
1.)	_____	5.)	_____
2.)	_____	6.)	_____
3.)	_____	7.)	_____
4.)	_____	8.)	_____
		Total	\$ -

Purpose: _____

C.

Travel Authorization : Date: 12/4/2023 T/A No.: 2437TA013 Acct No.: 06200-522

Name of Traveler: Amanda L Shelton Title: Senator

Itinerary: Fr: Guam To: Raleigh, North Carolina Days: 2

Purpose of Travel: 2023 Council of State Governments (CSG) National Conference | Raleigh, NC | Dec. 6-9, 2023 AMOUNT OF TA: **\$ 1,734.82**

Mode of Travel: Air Name of Travel Agency or Carrier: United Airlines

Amount of Travel Advanced Requested: \$1,734.82 Date of Departure: 12/6/2023 Return Date: 12/21/2023

D. Request For Transfer:

Date: _____

From Account No.: _____ To Account No.: _____ Amount: _____

Certified Funds Available

AUTHORIZED SIGNATURE

Amanda Shelton

DATE

DATE

12/05/2023

12/5/2023



FY 2024 Per Diem Rates for North Carolina

Daily lodging rates (excluding taxes) | October 2023 - September 2024

Primary Destination	County	2023 Oct	Nov	Dec	2024 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Asheville	Buncombe	\$135	\$135	\$135	\$107	\$107	\$107	\$135	\$135	\$135	\$135	\$135	\$135
Atlantic Beach / Morehead City	Carteret	\$115	\$115	\$115	\$115	\$115	\$153	\$153	\$153	\$153	\$153	\$153	\$115
Chapel Hill	Orange	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Charlotte	Mecklenburg	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$129
Durham	Durham	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115
Fayetteville	Cumberland	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123
Greensboro	Guilford	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$116	\$116	\$116	\$116	\$116
Kill Devil Hills	Dare	\$118	\$118	\$118	\$118	\$118	\$118	\$214	\$214	\$214	\$251	\$251	\$251
Raleigh	Wake	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125
Standard Rate	Applies for all locations without specified rates	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107
Wilmington	New Hanover	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133

125 * x
 130 * %
 162.50 * +
 162.50 x
 2 * =
 325.00 * +
 0 * *
 0 * *



U.S. General Services Administration

FY 2024 Per Diem Rates for North Carolina

Meals & Incidentals (M&IE) rates and breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Asheville	Buncombe	\$64	\$14	\$16	\$29	\$5	\$48.00
Atlantic Beach / Morehead City	Carteret	\$64	\$14	\$16	\$29	\$5	\$48.00
Chapel Hill	Orange	\$74	\$17	\$18	\$34	\$5	\$55.50
Charlotte	Mecklenburg	\$69	\$16	\$17	\$31	\$5	\$51.75
Durham	Durham	\$64	\$14	\$16	\$29	\$5	\$48.00
Fayetteville	Cumberland	\$64	\$14	\$16	\$29	\$5	\$48.00
Greensboro	Guilford	\$64	\$14	\$16	\$29	\$5	\$48.00
Kill Devil Hills	Dare	\$74	\$17	\$18	\$34	\$5	\$55.50
Raleigh	Wake	\$64	\$14	\$16	\$29	\$5	\$48.00
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25
Wilmington	New Hanover	\$59	\$13	\$15	\$26	\$5	\$44.25



Office of Senator Shelton Guam Legislature <officeofsenatorshelton@guamlegislature.org>

Fwd: eTicket Itinerary and Receipt for Confirmation F51K2V

1 message

Amanda Shelton <a.lee.shelton@gmail.com>
To: officeofsenatorshelton@guamlegislature.org

Tue, Dec 5, 2023 at 10:55 AM

----- Forwarded message -----

From: **United Airlines** <Receipts@united.com>
Date: Tue, Dec 5, 2023 at 8:19 AM
Subject: eTicket Itinerary and Receipt for Confirmation F51K2V
To: <A.LEE.SHELTON@gmail.com>



Mon, Dec 04, 2023

Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

Get ready for your trip: Visit the [Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

F51K2V

Flight 1 of 6 UA200

Class: United Economy (W)

Wed, Dec 06, 2023

07:35 AM

Guam, GU, US (GUM)

Tue, Dec 05, 2023

06:50 PM

Honolulu, HI, US (HNL)

Flight 2 of 6 UA252

Class: United Economy (W)

Tue, Dec 05, 2023

08:50 PM

Honolulu, HI, US (HNL)

Wed, Dec 06, 2023

08:25 AM

Houston, TX, US (IAH)

Flight 3 of 6 UA274

Class: United Economy (W)

Wed, Dec 06, 2023

Wed, Dec 06, 2023

12:15 PM

Houston, TX, US (IAH)

Flight 4 of 6 UA2166

Wed, Dec 20, 2023

07:15 AM

Phoenix, AZ, US (PHX)

Flight 5 of 6 UA837

Wed, Dec 20, 2023

10:50 AM

San Francisco, CA, US (SFO)

Flight 6 of 6 UA865

Thu, Dec 21, 2023

05:00 PM

Tokyo, JP (NRT)

Traveler Details

SHELTON/AMANDAL

eTicket number: **0162344842483**

Frequent Flyer: **UA-XXXXX420 Premier Gold**

Purchase Summary

Method of payment:

Date of purchase:

Airfare:	1544.00
U.S. Transportation Tax:	42.20
U.S. APHIS User Fee:	3.83
September 11th Security Fee:	11.20
International Surcharge:	263.40
Japan Passenger Service Facilities Charge:	8.20
U.S. Immigration User Fee:	7.00
Japan Passenger Security Service Charge:	3.70

03:49 PM

Raleigh/Durham, NC, US (RDU)

Class: United Economy (V)

Wed, Dec 20, 2023

08:26 AM

San Francisco, CA, US (SFO)

Class: United Economy (V)

Thu, Dec 21, 2023

03:10 PM

Tokyo, JP (NRT)

Class: United Economy (V)

Thu, Dec 21, 2023

09:45 PM

Guam, GU, US (GUM)

Seats: GUM-HNL 30C
HNL-IAH 23C
IAH-RDU 15C
PHX-SFO 11C
SFO-NRT 30G
NRT-GUM 20C

Visa ending in [REDACTED]
Travel Certificate
Mon, Nov 27, 2023

Guam Inspection Service Charges
 U.S. Passenger Facility Charge:

8.29
 18.00

Total Per Passenger:

1909.82 USD

Total:

1909.82 USD

Additional Collection

An additional amount of **507.47 USD** for the difference in fare was charged to Visa ending in 5269 on Mon, Nov 27, 2023.

Fare Rules

Additional charges may apply for changes in addition to any fare rules listed.

NONREF/OVALUAFTDPT

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

MileagePlus Accrual Details

Amandal Shelton					
Date	Flight	From/To	Award Miles	PQP	PQF
Wed, Dec 06, 2023	200	Guam, GU, US (GUM) to Honolulu, HI, US (HNL)	2944	368	1
Tue, Dec 05, 2023	252	Honolulu, HI, US (HNL) to Houston, TX, US (IAH)	3016	377	1
Wed, Dec 06, 2023	274	Houston, TX, US (IAH) to Raleigh/Durham, NC, US (RDU)	808	101	1
Wed, Dec 20, 2023	2166	Phoenix, AZ, US (PHX) to San Francisco, CA, US (SFO)	688	86	1
Wed, Dec 20, 2023	837	San Francisco, CA, US (SFO) to Tokyo, JP (NRT)	5384	673	1
Thu, Dec 21, 2023	865	Tokyo, JP (NRT) to Guam, GU, US (GUM)	1640	205	1
MileagePlus accrual totals:			14480	1810	6

Baggage allowance and charges for this itinerary

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Wed, Dec 06, 2023 Guam, GU, US (GUM) to Raleigh/Durham, NC, US (RDU)	0 USD	0 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)
Wed, Dec 20, 2023 Phoenix, AZ, US (PHX) to Guam, GU, US (GUM)	0 USD	0 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)

Baggage check-in must occur with United or United Express, and you must have valid MileagePlus Premier® Gold membership at time of check-in to qualify for waiver of service charges for up to two checked bags (within specified size and weight limits).

Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, frequent flyer status, and the selected itinerary. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program. Once travel has started, accruals will no longer display. You can always view your MileagePlus account for posted accrual.
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown. Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

International eTicket Reminders

- **Check-in Requirement** - Bags must be checked and boarding passes obtained at least 60 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be canceled if this condition is not met.
- **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 30 minutes prior to scheduled departure.
- Failure to meet the **Boarding Requirements** may result in cancellation of reservations, denied boarding, removal of checked baggage from the aircraft and loss of eligibility for denied boarding compensation.
- Bring this eTicket Receipt along with [photo identification](#), proof of citizenship, passport and/or visa to the ticket lobby for check-in.
- The FAA now restricts carry-on baggage to one bag plus one personal item (purse, briefcase, laptop computer, etc.) per passenger. The fare rules for your ticket may restrict your carry-on baggage allowance even further.
- For up to the minute flight information, sign-up for our [Flight Status Updates](#) or call 1-800-824-6200; in Spanish 1-800-426-5561.
- If flight segments are not flown in order, your reservation will be cancelled. Rebooking will be subject to the fare rules governing your ticket.
- For the most current status of your reservation, go to our [Flight Status](#) page.
- Your eTicket is non transferable and valid for 1 year from the issue date unless otherwise noted in the fare rules.
- International taxes and fees may be collected at your departure airport.
- Current policies and updates concerning Coronavirus (Covid 19) can be found at <https://www.united.com/ual/en/us/fly/travel/notices.html>

Data Protection Notice

Your personal data will be processed in accordance with the applicable carrier's privacy policy and if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred

Customer Care Contact Information

We welcome your compliments, comments or complaints regarding United or a United travel experience. You may contact us using our [Customer Care](#) form

Hazardous materials

Federal law forbids the carriage of hazardous materials on board aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Common examples of hazardous materials/dangerous goods include spare or loose lithium batteries, fireworks, strike-anywhere matches, aerosols, pesticides, bleach and corrosive materials. Additional information can be found on:

[united.com restricted items page](#)

[FAA website Pack Safe page](#)

[TSA website Prohibited Items page](#)

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When you book and ticket a reservation through [united.com](#), the United mobile app, the United Customer Contact Center, at our ticket counters or city ticket offices, or if you use MileagePlus® miles to book an award ticket, we will allow you to cancel the ticketed reservation without penalty and receive a 100 percent refund of the ticket price to the original form of payment if you cancel the reservation within 24 hours of purchase and if the reservation is made one week or more prior to scheduled flight departure.

Disinsection Notice

Certain countries require that the passenger cabins of aircraft be treated with insecticides. For additional information and a list of those countries, please visit the [U.S. Department of Transportation's disinsection website](#).

IMPORTANT CONSUMER NOTICES

Changes/Cancellations - Most tickets, other than Basic Economy tickets or those for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean, may be changed to a different itinerary, or cancelled and the value of the ticket retained so that it can be applied to a new ticket, without a change fee. Such change or cancellation must be made prior to the scheduled departure time. Travelers making changes will be responsible for the fare difference if the new itinerary has a higher fare than the original ticketed itinerary. Regarding non-refundable tickets, if the new itinerary has a lower fare than the original ticketed itinerary, changes can be made without charge, but the traveler is not entitled to any residual value. United may, in its sole discretion, provide partial or full residual credit under certain circumstances. A change fee may apply for changes or cancellations made to tickets for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean. Policies concerning your ability to make reservation changes and cancellations and any fees associated with such changes can be found at [Important travel notices | United Airlines](#).

Notice of Baggage Liability Limitations - For domestic travel between points within the United States (except for domestic portions of international journeys), United's liability for loss of, damage to, or delay in delivery of a customer's checked baggage is limited to \$3,800 per ticketed customer unless a higher value is declared in advance and additional charges are paid (not applicable to wheelchairs or other assistive devices). For such travel, United assumes no liability for high value, fragile, perishable, or otherwise excluded items; excess valuation may not be declared on certain types of valuable articles. Further information may be obtained from the carrier. For international travel governed by the Warsaw Convention (including the domestic portions of the trip), maximum liability is approximately 640 USD per bag for checked baggage, and 400 USD per passenger for unchecked baggage. For international travel governed by the Montreal Convention (including the domestic portions of the trip), maximum liability is 1,288 SDRs per passenger for baggage, whether checked or unchecked. For baggage lost, delayed, or damaged in connection with domestic travel, United requires that customers provide preliminary notice within 24 hours after arrival of the flight on which the baggage was or was to be transported and submit a written claim within 45 days of the flight. For baggage damaged or delayed in connection with most international travel (including domestic portions of international journeys), the Montreal Convention and United require customers to provide carriers written notice as follows: (a) for damaged baggage, within seven days from the date of receipt of the damaged baggage; (b) for delayed baggage, within 21 days from the date the baggage should have been returned to the customer. Please refer to Rule 28 of United's Contract of Carriage for important information relating to baggage and other limitations of liability.

Notice of Incorporated Terms - Transportation is subject to the terms and conditions of United's Contract of Carriage, which are incorporated herein by reference. Incorporated terms may include, but are not limited to: 1. Limits on liability for personal injury or death of the customer, and for loss, damage, or delay of goods and baggage, including high value, fragile, perishable, or otherwise excluded items. 2. Claims restrictions, including time periods within which customers must file a claim or bring an action against the carrier. 3. Rights of the carrier to change terms of the contract. 4. Rules about reconfirmation of reservations, check-in times, and refusal to carry. 5. Rights of the carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of an alternate air carrier or aircraft, and rerouting. The full text of United's Contract of Carriage is available at [united.com](#) or you may request a copy at any United ticket counter. Passengers have the right, upon request at any location where United's tickets are sold within the

United States, to receive free of charge. . . .mail or other delivery service the full text of United . . . Contract of Carriage.

Notice of Certain Terms - If you have purchased a restricted ticket, depending on the rules applicable to the fare paid, one or more restrictions including, but not limited to, the following may apply to your travel: (1) the ticket may not be refundable but can be exchanged for a fee for another restricted fare ticket meeting all the rules/restrictions of the original ticket (including the payment of any difference in fares); (2) a fee may apply for changing/canceling reservations; or (3) select tickets may not be eligible for refunds or changes even for a fee; (4) select tickets have no residual value and cannot be applied towards the purchase of future travel; or (5) travel may be restricted to specific flights and/ or times and a minimum and/or maximum stay may be required. United reserves the right to refuse carriage to any person who has acquired a ticket in violation of any United tariffs, rules, or regulations, or in violation of any applicable national, federal, state, or local law, order, regulation, or ordinance. Notwithstanding the foregoing, you are entitled to a full refund if you cancel a ticket purchased at least a week prior to departure within 24 hours of purchase.

Notice of Boarding Times - For Domestic flights, customers must be at the boarding gate at least 15 minutes prior to scheduled departure. For International flights, customers must be at the boarding gate at least 30 minutes prior to scheduled departure. The time limits provided by United in this Notice are minimum time requirements. Customer and baggage processing times may differ from airport to airport. Please visit united.com for information regarding airport-specific boarding times. It is the customer's responsibility to arrive at the airport with enough time to complete check-in, baggage, and security screening processes within these minimum time limits. Please be sure to check flight information monitors for the correct boarding gate and the departure time of your flight. Failure to be at the boarding gate by the required time could result in the loss of your seat without compensation, regardless of whether you are already checked in or have a confirmed seat and boarding pass.

ADVICE TO INTERNATIONAL PASSENGERS ON LIMITATIONS OF LIABILITY - Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Notice - Overbooking of Flights - Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, including failure to comply with the carrier's check-in deadlines, which are available upon request from the air carrier, persons, denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and each airline's boarding priorities are available at all airport ticket counters and boarding locations. *Some airlines do not apply these consumer protections to travel from some foreign countries, although other consumer protections may be available. Check with your airline or your travel agent.*

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2023 CSG National Conference | Raleigh, NC | Dec. 6-9

About the CSG National Conference

Each year, The Council of State Governments convenes state leaders from all three branches of government, subject matter experts and private sector and community partners from across the U.S. to share ideas and explore solutions to the complex policy issues facing the states. Working with fellow state leaders from across the country and across the aisle, attendees of the CSG National Conference can learn from one another and build relationships to help solve problems and build and shape public policy.

Founded in 1933, CSG is the nation's largest nonpartisan organization serving all three branches of state elected and appointed officials. CSG works to champion excellence in state government to advance the common good.



General Conference Information:

Internet Access

Wireless internet will be available at the Raleigh Convention Center. It can be accessed in the common areas and in the meeting space.

Transportation

All transportation will depart from the Raleigh Convention Center unless otherwise noted.

**Network
CSG 2023
Password
Raleigh!**

When

**Wednesday, Dec. 6, 2023 -
Saturday, Dec. 9, 2023**

[Add to Calendar](#)

Where

Raleigh Convention Center
500 South Salisbury Street
Raleigh, NC 27601
USA

Contact

CSG National Conference
registration@csq.org

[Contact Us](#)



Registration Fees

	Until 11/1/23	11/2/23 to 12/1/23	12/5/23 to 12/9/23
State Government Official & Staff	\$550	\$650	\$750
Other Government/Nonprofit/Academic	\$595	\$695	\$795
Guest/Spouse	\$250	\$350	\$450
Child (13 & Under)	Comp	Comp	Comp
Conference Sponsor (designated members)	Comp	Comp	Comp
Leadership Circle (four designated members)	Comp	Comp	\$350
Premier Associate (two designated members)	Comp	Comp	\$350
Associate (one designated member)	Comp	Comp	\$350
Private Sector	\$1,500	\$1,600	\$1,700
Media (credentials required)	Comp	Comp	Comp

The Council of State
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1776 Avenue of the
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Lexington, KY 40511

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2023 CSG National Conference | Raleigh, NC | Dec. 6-9

Agenda

This preliminary agenda is subject to change.

All Dates 12/5-12/9	Tuesday 12/5	Wednesday 12/6	Thursday 12/7	Friday 12/8	Saturday 12/9
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Filters



Q Search

December 5, 2023

2:00 PM ET

Registration Open

2:00 PM-5:00 PM

December 6, 2023

7:00 AM ET

Breakfast Buffet

7:00 AM-8:30 AM

Professional Headshots for Attendees

7:00 AM-8:30 AM

Registration Open

7:00 AM-4:00 PM

8:00 AM ET

National Finance Committee (invitation only)

8:00 AM-9:30 AM

9:00 AM ET

Ask CSG

9:00 AM-12:00 PM

10:00 AM ET

Joint National Executive Committee and Leadership Council (invitation only)

10:00 AM-11:30 AM

12:00 PM ET

Opening Lunch Plenary

12:00 PM-1:45 PM

2:00 PM ET

**Do States Have a Role in
Protecting Data Privacy?**

2:00 PM-3:00 PM

**Evidence-Based Options to
Address America's Mental...**

2:00 PM-3:00 PM

**Leadership Workshop:
Communicating During Crisis**

2:00 PM-3:00 PM

**Spouse and Guest Hospitality
Room**

2:00 PM-4:00 PM

3:00 PM ET

America's Population Trends and its Impact on State Policy

3:00 PM-4:00 PM

State Strategies to Respond to the Substance Use Crisis

3:00 PM-4:00 PM

4:00 PM ET

Leadership Development Happy Hour (invitation only)

4:00 PM-5:30 PM

5:00 PM ET

Reception: CSG Welcomes Women in Government

5:00 PM-6:00 PM

December 7, 2023

7:00 AM ET

Breakfast Plenary - Childhood Literacy: A Conversation wit...

7:00 AM-8:00 AM

Registration Open

7:00 AM-4:00 PM

Spouse and Guest Hospitality Room

7:00 AM-4:00 PM

8:15 AM ET

First Chance Delaware - The Power of Partnership

8:15 AM-9:15 AM

Innovation Classroom: The Function of State Procurement

8:15 AM-9:15 AM

Leadership Workshop: Social Media Rules of the Road

8:15 AM-9:15 AM

8:30 AM ET

Douglas Brinkley Book Pre-Sale

8:30 AM-12:00 PM

**Policy Options for States to Address Workforce
Mental Health**

8:30 AM-11:30 AM

9:00 AM ET

Ask CSG

9:00 AM-12:00 PM

9:30 AM ET

**Expanding Apprenticeships to
Grow Workforce**

9:30 AM-10:30 AM

**Innovation Classroom: Beyond
the Build - Sustainable...**

9:30 AM-10:30 AM

**Steps States are Taking to
Prepare for the 2024 Election**

9:30 AM-10:30 AM

10:45 AM ET

**A Conversation with
Presidential Historian Dougla...**

10:45 AM-11:45 AM

**Improving Post-Pandemic
Educational Outcomes**

10:45 AM-11:45 AM

**Innovation Classroom:
Personalized Medicine throu...**

10:45 AM-11:45 AM

**The Impact of Extreme
Weather on the Property...**

10:45 AM-11:45 AM

12:00 PM ET

Lunch Plenary: CSG Henry Toll Fellowship Graduation with Keynote Speaker Douglas Brinkley

12:00 PM-1:45 PM

2:00 PM ET

Douglas Brinkley Book Signing

2:00 PM-2:30 PM

2:30 PM ET

**A Discussion on Strengthening
Democracy**

2:30 PM-4:00 PM

**Addressing Long-Term Care
Workforce Needs**

2:30 PM-4:30 PM

**How Reskilling and Upskilling
Can Help Your State Workfor...**

2:30 PM-4:00 PM

**Innovation Classroom: What is
a Well-Functioning Child...**

2:30 PM-3:30 PM

4:30 PM ET

Shared State Legislation Committee Reception (invitation only)

4:30 PM-6:00 PM

6:30 PM ET

Celebrating the Holidays with CSG

6:30 PM-8:30 PM

December 8, 2023

7:00 AM ET

Breakfast Buffet

7:00 AM-8:30 AM

Professional Headshots for Attendees

7:00 AM-8:30 AM

Registration Open

7:00 AM-4:00 PM

Spouse and Guest Hospitality Room

7:00 AM-4:00 PM

7:30 AM ET

Associates Advisory: Partnership Networking Breakfast (invitation only)

7:30 AM-8:15 AM

8:15 AM ET

Associates Advisory Committee

8:15 AM-9:00 AM

Combating Disinformation

8:15 AM-9:15 AM

Innovation Classroom: Designing Policies to Improv...

8:15 AM-9:15 AM

The 2024 Federal Farm Bill: A Primer for State Policymakers

8:15 AM-9:15 AM

9:00 AM ET

Ask CSG

9:00 AM-12:00 PM

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1776 Avenue of the States

REGISTER

Already registered?

**Fwd: Plan for your upcoming stay at Raleigh Marriott City Center on Wednesday,
December 6, 2023**

1 message

Amanda Shelton <a.lee.shelton@gmail.com>
To: officeofsenatorshelton@guamlegislature.org

Mon, Dec 4, 2023 at 4:04 PM

----- Forwarded message -----

From: **Marriott Hotels & Resorts Reservations** <reservations@res-marriott.com>

Date: Fri, Dec 1, 2023 at 7:52 PM

Subject: Plan for your upcoming stay at Raleigh Marriott City Center on Wednesday, December 6, 2023

To: <a.lee.shelton@gmail.com>

CONTACT US

**Raleigh Marriott City Center**500 Fayetteville Street Raleigh North
Carolina 27601 USA

+1-919-833-1120

Plan your stay, Amanda Shelton.**Wed, Dec 06, 2023 – Fri, Dec 08, 2023****Confirmation Number: 82989466****Check-In: Wednesday, December 6, 2023****04:00 PM**

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*Benefits vary by brand and hotel. Select benefits are subject to availability. Please see full [terms and conditions](#).



Office of Senator Shelton Guam Legislature <officeofsenatorshelton@guamlegislature.org>

CSG Toll Fellows National Conference Important Dates and Times

2 messages

Lorna Patches <lpatches@csg.org>
Cc: Julie Stahl <jstahl@csg.org>

Fri, Oct 27, 2023 at 1:32 AM

Greetings Toll Fellows!

The countdown is on for the [CSG National Conference](#) and Toll Fellows graduation festivities. I wanted to send a few things over to ensure they are marked on your calendar for what is sure to be a very busy week.

1. **Toll Fellows & 20 Under 40 Happy Hour:** Wednesday December 6th at 4pm Rye Bar And Southern Kitchen
2. **Graduation Ceremony Practice:** We will do a quick run through on Thursday, December 7th at 8:45am in the main ballroom.
3. **Class Photo:** We will take a class photo directly after the practice walkthrough. Business dress please.
4. **Invitation Only Breakout Session:** Please hold December 7th from 10:30 am – 12 pm in your calendar for an opportunity for you still being finalized.
5. **Graduation Ceremony:** You will be honored during the luncheon plenary on Thursday, December 7th in the main ballroom.

If for some reason you have not yet registered and need assistance, please let me know as soon as possible.

Lorna Patches

Director - Leadership Development

The Council of State Governments

1776 Avenue of the States | Lexington, KY 40511

Email: lpatches@csg.org | www.csg.org

Phone: 859-244-8144



----- Forwarded message -----

From: Lorna Patches <lpatches@csg.org>
To: Lorna Patches <lpatches@csg.org>
Cc:
Bcc:
Date: Mon, 16 Oct 2023 13:11:50 +0000
Subject: Toll Fellows & 20 Under 40 Happy Hour

----- Forwarded message -----

From: Lorna Patches <lpatches@csg.org>
To: Lorna Patches <lpatches@csg.org>
Cc:
Bcc:
Date: Mon, 16 Oct 2023 13:17:32 +0000
Subject: Toll Fellow Graduation Plenary

----- Forwarded message -----

From: Lorna Patches <lpatches@csg.org>
To: Lorna Patches <lpatches@csg.org>
Cc:
Bcc:
Date: Thu, 26 Oct 2023 15:19:54 +0000
Subject: Toll Fellow Graduation Practice & Photo

----- Forwarded message -----

From: Lorna Patches <lpatches@csg.org>
To: Lorna Patches <lpatches@csg.org>
Cc:
Bcc:
Date: Thu, 26 Oct 2023 15:18:44 +0000
Subject: Leadership Development Breakout Session

5 attachments

-  **Toll Fellows & 20 Under 40 Happy Hour.eml**
4K
-  **Toll Fellow Graduation Plenary.eml**
4K
-  **Toll Fellow Graduation Practice & Photo.eml**
4K
-  **Leadership Development Breakout Session.eml**
3K
-  **invite.ics**
2K

Lorna Patches <lpatches@csg.org>
Cc: Julie Mobley <jmobley@csg.org>

Sat, Dec 2, 2023 at 3:19 AM

Greetings Toll Fellows!

I am looking forward to seeing each and every one of you next week in Raleigh. I wanted to put the details below at the top of your inbox for reference. The invitation only session for our leadership development program participants has been finalized and will be listed in your conference app as "A Conversation with Presidential Historian Douglas Brinkley".

12/4/23, 4:37 PM

Guam Legislature Mail - CSG Toll Fellows National Conference Important Dates and Times

Please let me know if you have any questions prior to your arrival or if there are any other ways I can support you during your time with us at the national conference.

All the best,

Lorna

[Quoted text hidden]

I LIHESLATURAN GUAHAN

VENDOR NO: V225355

NAME

Amanda Lee Shelton

CHECK DATE

12/05/2023

144530

REFERENCE	INVOICE DATE	GROSS AMOUNT	DISCOUNT TAKEN	NET AMOUNT PAID
2437TA013	12/5/2023	1,734.82	0.00	1,734.82
TOTAL >		1,734.82	0.00	1,734.82

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 Legislature Operations Fund
 163 W. Chalan Santo Papa
 Hagatna, Guam 96910

Bank of Guam
 P.O. Box BW, Hagatna, Guam 96932

101-511-1
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DATE	12/05/2023
AMOUNT	\$ ***1,734.82

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***One Thousand Seven Hundred Thirty-Four Dollars And Eighty-Two Cents

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 P.O. Box BW, Hagatna, Guam 96932

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144530

DATE	12/05/2023
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PAY

***One Thousand Seven Hundred Thirty-Four Dollars And Eighty-Two Cents

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VENDOR NO: V225355

NAME:

Amanda Lee Shelton

CHECK DATE: 12/05/2023

144530

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TOTAL >		1,734.82	0.00	1,734.82